



This project was funded
by the European Union's
HERCULE III programme



**TEMPLATE AND GUIDELINES for your contribution to the
PROCEEDINGS OF THE DRAMP CONFERENCE
Restorative Justice, Mediation and Protection of EU
Financial Interests, Perugia 28-29 April 2022
University of Perugia**

Template

Contributors are invited to make use of the following technical rules:

Length: contribution can be from 6.000 up to 12.000 words (longer articles are also accepted)

Format: the document should be submitted in Word (Times New Roman, **font 12**)

Use of notes: Footnotes can be used. Position footnotes after punctuation, without any space in-between.

Deadline: 13th June 2022

Front page must include: (see the template attached below)

- Title of the article (14 pt bold and centred)
- Name of the author(s), main affiliation and e-mail address (12 pt)
- Summary (font 12)
- Abstract, (font 10) max 250 words
- Keywords: Max 5 keywords
- Titles of the paragraphs (12 pt bold)

Template:

Title of Contribution [14 pt]

Author (Name-Surname)¹ [12 pt]

SUMMARY: [12 pt single-spaced]: Introduction. – 1. Paragraph title. – 2. Paragraph title. – 3. Paragraph title.

¹ AFFILIATION and EMAIL



N.B. the citation rules are the same as for the national reports.

Abbreviations: Do not use acronyms in the first occurrence. Provide the name *in extenso* of the relevant institution, organization or body, if the name is in the original language add the English translation within round brackets. In subsequent citations, use the acronym without any full points. Example: *European Public Prosecutor Office* -EPPO

article/articles: art./arts - Indicate paragraphs, letters or *alinea* after the article's number, within round brackets. Use "and" or a comma in case of more paragraphs or letters. Examples: art. 21(2)(a) TEU• art. 21(3)(1) TEU• art. 325 (2) and (3) TFEU

paragraph/paragraphs: para./para

number/numbers: n. (singular and plural)

chapter/chapters: ch./chs

Italic must be used for all words from a different language, including Latin expressions (e.g., *ibidem*, *passim*, *infra*) and to **emphasize**. Bold characters and underlining are not allowed.

Capitalization – Keep the use of capitalized letters to a minimum. Use them for proper nouns, including those of institutions, bodies and organs of international organizations or States

CASE-LAW

Court of Justice of the European Union

General rule: first reference: case number + *case name*, subsequent references: *case name* cit.

Examples of first references:

- Case C-617/10 *Åkerberg Fransson* ECLI:EU:C:2013:105 para. 22
- Opinion 2/13 *Accession of the European Union to the ECHR* ECLI:EU:C:2014:2454 paras 20 ff.
- Case T-54/11 *Spain v Commission* ECLI:EU:T:2013:10 paras 20-25
- Case C-333/14 *The Scotch Whisky Association* ECLI:EU:C:2015:527, opinion of AG Bot, paras 1-10

Examples of subsequent references:

- *Åkerberg Fransson* cit. para. 22
- Opinion 2/13 cit. paras 20 ff.
- *Spain v Commission* cit. paras 20-25
- *The Scotch Whisky Association*, opinion of AG Bot, cit. paras 1-10

European Court of Human Rights

General rule: ECtHR *case name* App n. [day month year] para.

Subsequent references: *case name* cit.

Examples of first references:

- ECtHR *Issa and Others v Turkey* App n. 31821/96 [16 November 2004] paras 20 ff.



ECtHR *El-Masri v Macedonia* App n. 39630/09 [13 December 2012], joint concurring opinion of judges Casadevall and López Guerra, para. 1 • ECtHR *Bosphorus Hava Yollari Turizm ve Ticaret AS v Ireland* App n. 45036/98 [13 September 2001], admissibility decision, para. 15

Examples of subsequent references:

- *Issa and Others v Turkey* cit. para. 13
- *El-Masri v Macedonia*, joint concurring opinion of judges Casadevall and López Guerra, cit. para. 22 ff.
- *Bosphorus Hava Yollari Turizm ve Ticaret AS v Ireland*, admissibility decision, cit. paras 15-20

Other national and international courts, tribunals and (quasi-)judicial bodies

General rule: court/tribunal - date - reference number (if present) – *name of the parties* (if present)

Subsequent references: name of the court/tribunal, *name of the parties*, cit. (or, in the absence, the reference number and the related year). Add the case number after the name of the parties in case of references to other judgments between the same parties, to avoid confusion.

Examples of first references:

- European Committee of Social Rights decision of 12 October 2015 complaint n. 91/2013 *Confederazione Generale Italiana del Lavoro (CGIL) v Italy*
- Italian Constitutional Court judgment of 22 December 1980 n. 188

EU ACTS AND PROVISIONS

Primary sources and EU law

General rule: title [year of publication]

Subsequent references: title cit.

Example of first reference:

- Charter of Fundamental Rights of the European Union [2012]
- Protocol n. 8 relating to art. 6(2) of the Treaty on European Union on the Accession of the Union to the European Convention on the Protection of Human Rights and Fundamental Freedoms [2007]
- art. 52(3) of the Charter of Fundamental Rights of the European Union [2012]

Example of subsequent reference:

- Charter
- Protocol n. 8
- art. 52(3) of the Charter

Acts of the EU institutions

General rule: legislation title – number – institution/body – date - title

Subsequent references: abbreviated legislation title cit.

Examples of first references:

- Regulation (EU) 2017/1939 of the European Parliament and of the Council of 12 October 2017 implementing enhanced cooperation on the establishment of the EPPO
- Directive (EU) 2017/1371 of the European Parliament and of the Council on the fight against fraud to the Union Financial interests by means of criminal law, arts 1 and 2
- Decision 1313/2013/EU of the European Parliament and of the Council of 17 December 2013 on a Union Civil Protection Mechanism, art. 1 ff.
- Communication COM (2000) 1 final from the Commission of 2 February 2000 on the precautionary principle
- European Council Conclusions of 18-19 February 2016, A new settlement for the United Kingdom within the European Union

Examples of subsequent references:

- art.4(2) Regulation 2017/1939
- arts 1 and 2 Directive 2017/2013
- art. 1ff. Decision 1313/2013
- Communication COM (2000) 1 final cit.
- European Council Conclusions of 18-19 February 2016 cit.



BIBLIOGRAPHICAL REFERENCES

Books and contributions to edited books:

First reference: Author's N Surname, Title (additional information – edition – publisher – year)

Edited volumes: Editor's N Surname (ed/eds), Title (additional information – edition – publisher- year)

Subsequent references: Author's N Surname, *Title* cit.

In case of **multiple authors**, always include the names of all the authors.

Examples of first references:

- R Whish, *Competition Law* (Oxford University Press 2009) 56
 - D Chalmers, G Davies and G Monti, *European Union Law: Cases and Materials* (Cambridge University Press 2010) 65
 - J Horder (ed), *Oxford Essays in Jurisprudence* (Oxford University Press 2000) 45
 - L Azoulay and K de Vries (eds), *EU Migration Law: Legal Complexities and Political Rationales* (Oxford University Press 2014) 45
- B Martenczuk, 'Migration Policy and EU External Relations' in L Azoulay and K de Vries (eds), *EU Migration Law: Legal Complexities and Political Rationales* (Oxford University Press 2014) 69

Examples of subsequent references:

- R Whish, *Competition Law* cit. 56 ff.
- D Chalmers, G Davies and G Monti, *European Union Law* cit. 65
- L Azoulay and K de Vries (eds), *EU Migration Law* cit. 45
- B Martenczuk, 'Migration Policy and EU External Relations' cit. 71

Periodical articles

General rule: Author's N Surname, 'Title' (year) name of the journal

Subsequent references: Author's N Surname, 'Title' cit.

Examples of first references:

- K Lenaerts, 'The Rule of Law and the Coherence of the Judicial System of the European Union' (2007) CMLRev 1625
- G Kossinets and DJ Watts, 'Origins of Homophily in an Evolving Social Network' (2009) American Journal of Sociology 405

Examples of subsequent references:

- K Lenaerts, 'The Rule of Law and the Coherence of the Judicial System of the European Union' cit. 1640
- G Kossinets and DJ Watts, 'Origins of Homophily in an Evolving Social Network' cit.

Articles and posts published online

General rule: Author's N Surname, 'Title' (date) name of the journal + complete **URL of the webpage** of the contribution.> **Subsequent references:** Author's N Surname, 'Title' cit.

Webpages: Cite as follows: name of the institution/organisation/website holder, title of the page in italics, link.

Examples:

- United Nations High Commissioner for Refugees, *Where We Work: Middle East and North Africa* <<http://www.unhcr.org/middle-east-and-north-africa.html>>
- International Migration Institute, *Determinants of International Migration* <<https://www.imi.ox.ac.uk/completed-projects/demig>>
- Labour, *Labour Legacy*, <<https://labour.org.uk/about/labours-legacy/>>



Working Papers

Example:

- M Cremona, 'Enhanced Cooperation and the Common Foreign and Security and Defence Policies of the EU' (EUI Working Papers 21-2009) 8